



अखिल भारतीय आयुर्विज्ञान संस्थान, बासनी, जोधपुर (राजस्थान) – 342005.

All India Institute of Medical Sciences,  
Basni, Jodhpur (Rajasthan)-342005.

F. No. Admn/Nursing/1/2013-AIIMS.JDH

Date: 15.07.2013

**Subject: Recruitment to the following posts for Nursing College and Hospital Services on contract basis initially for a period of 11 months at AIIMS, Jodhpur.**

Applications are invited from **Indian Citizens** for the following posts for Nursing College and Hospital Service on contract basis initially for a period of 11 months in prescribed format and on the terms and conditions as mentioned in annexure 'A'.

Sl. No.	Name of the Post	Consolidated contractual amount per month	Age	No. of Posts	RESERVATION			
					OBC	SC	ST	UR
1	Nursing Superintendent	Rs. 50,000.00	50	01	---	---	---	01
2	Deputy Nursing Superintendent	Rs. 43,000.00	50	04	01	---	---	03
3	Assistant Nursing Superintendent	Rs. 42,000.00	45	20	05	03	01	11
4	Tutor/Clinical Instructor(Nursing)	Rs. 42,000.00	45	06	01	---	---	05
5	Staff Nurse Grade- I	Rs. 36,000.00	40	70	19	10	5	36
6	Staff Nurse Grade- II	Rs. 34,000.00	35	200	54	30	15	101
7	Assistant Administrative Officer	Rs. 34,000.00	40	01	---	---	---	01

\*The number of Post(s) is tentative and is liable to change, based on the Institute's requirements

\*\*Reservation policy as per Government of India rules

(Abbreviations: **UR** – Unreserved, **OBC** – Other Backward Classes, **SC** – Scheduled Caste, **ST**- Schedules Tribe)



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## **Qualification**

### **1) Nursing Superintendent:**

#### **Essential**

#### **Educational qualification:**

- M.Sc. Nursing degree from an Indian Nursing Council recognized institution.
- Should be a Registered Nurse and midwife (RNRM) from Nursing Council.
- Knowledge in Hindi and English.

#### ***Experience:***

- Ten years of experience out of which minimum five years of administrative experience as Deputy Nursing Superintendent in minimum 200 bedded hospital.

#### **Desirable:**

- Ability to use computers – hands on experience in office applications, spread sheets and presentations.

### **2) Deputy Nursing Superintendent:**

#### **Essential**

#### **Educational qualification:**

- B.Sc. / Post Basic B.Sc. Nursing from a recognized Nursing institution.
- Should be a Registered Nurse and midwife (RNRM) from Nursing Council.
- Knowledge in Hindi and English.

#### ***Experience:***

- Eight years of experience out of which minimum three years as Assistant Nursing Superintendent in minimum 150 bedded hospital.

#### **Desirable:**

- M.Sc. Nursing / Master of Nursing degree from an Indian Nursing Council recognized institution.
- Ability to use computers – hands on experience in office applications, spread sheets and presentations.



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### **3) Assistant Nursing Superintendent:**

#### **Essential**

#### **Educational qualification:**

- B.Sc. / Post Basic B.Sc. Nursing from an Indian Nursing Council recognized Nursing institution.
- Should be a Registered Nurse and midwife (RNRM) from Nursing Council.
- Knowledge in Hindi and English.

#### ***Experience:***

- Seven years of experience out of which minimum three years as Nursing Incharge (grade-I) in minimum 150 bedded hospital.

#### **Desirable:**

- M.Sc. Nursing / Master of Nursing degree from an Indian Nursing Council recognized institution.
- Ability to use computers – hands on experience in office applications, spread sheets and presentations.

### **4) Tutor/Clinical Instructor (Nursing):**

#### **Essential**

#### **Educational qualification:**

- B.Sc. Nursing / Post Basic B.Sc. Nursing degree from an Indian Nursing Council recognized institution.
- Should be a Registered Nurse and Midwife (RNRM) from Nursing Council.

#### ***Experience:***

- Three years' experience in teaching institution.

#### **Desirable:**

- M.Sc. Nursing / Master of Nursing degree from an Indian Nursing Council recognized institution.
- Ability to use computers – hands on experience in office applications, spread sheets and presentations.



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## 5) **Staff Nurse (Grade I):**

### **Essential**

#### **Educational qualification:**

- B.Sc./ Post Basic B.Sc. Nursing degree from an Indian Nursing Council recognized institution.
- Should be a Registered Nurse and midwife (RNRM) from Nursing Council.
- Knowledge in Hindi and English.

#### **Experience:**

- Five years of experience as staff Nurse in minimum 100 bedded hospital.

**Or**

In case of M.Sc. Nursing / Master of Nursing candidate 3 years of experience as staff Nurse in minimum 100 bedded hospital.

### **Desirable:**

- MSc Nursing / Master of Nursing degree from an Indian Nursing Council recognized institution.
- Ability to use computers – hands on experience in office applications, spread sheets and presentations.

## 6) **Staff Nurse (Grade II):**

### **Essential**

#### **Educational qualification:**

- Diploma in General Nursing and Midwifery/ B.Sc./ Post Basic B.Sc. Nursing degree from an Indian Nursing Council recognized institution.
- Should be a Registered Nurse and midwife (RNRM) from Nursing Council
- Knowledge in Hindi and English.

#### **Experience:**

- Three years of experience as staff Nurse in minimum 50 bedded Hospital. In case of B.Sc./ Post basic B.Sc. Nursing candidate, one year experience in minimum 50 bedded hospital.

### **Desirable:**

- Ability to use computers – hands on experience in office applications, spread sheets and presentations.



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## **7) Assistant Administrative Officer:**

### **Essential**

#### **Educational qualification:**

- Degree of a recognized university or its equivalent.

#### **Experience:**

- 5 years of experience as office superintendant Or in equivalent post and working knowledge of government rules and regulations.

#### **Desirable:**

- PG Diploma in Personal Management/ Labour Laws/ Administrative Law.

## **APPLICATION FEE:**

- 1) General & OBC Candidates : Rs.500/-
- 2) SC/ST/Physically handicapped candidates : Nil

The fee shall be paid in the form of a Demand Draft/ Pay Order only, in favour of AIIMS, Jodhpur payable at Jodhpur.

**Note :** All candidates, who want to get benefit of reservation/age relaxation/ exemption of fee, should enclose a copy of certificate issued by competent authority in support of their claim for reservation, exemption of fee and relaxation of age.

## **Last date for submission of Application:**

The duly filled-in application along with necessary documents and application fee in form of Demand Draft/ Pay Order should reach “**The Director, All India Institute of Medical Sciences, Basni, Jodhpur (Rajasthan)-342005**” on or before 08.08.2013.

Application received after the last date or incomplete in any respect or those not accompanied by the documents/information will not be considered.

## **SELECTION PROCEDURE:**

- a) Written Test will be conducted, if required. Date of written test/ Interview will be notified on website [www.aiimsjodhpur.edu.in](http://www.aiimsjodhpur.edu.in).
- b) The merit list for SC/ST/OBC/UR shall be prepared and uploaded on [www.aiimsjodhpur.edu.in](http://www.aiimsjodhpur.edu.in).



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### **Documents to be produced in original at the time of Interview**

- i. Identity Proof (PAN Card, Passport, Driving Licenses, Unique ID Card, Voter Card etc.)
- ii. Certificate showing Date of Birth.
- iii. Degree/ Diploma Certificate.
- iv. Registration with State Nursing Council/ State Medical Council/ RN.RM.
- v. Address Proof (Passport, Driving Licenses, Unique ID Card, Voter Card, Ration Card etc.)
- vi. Experience Certificate.
- vii. Caste Certificate.
- viii. Publications, if any.

**Note:** Self attested copy of the above-said documents is required to be attached with the application form.



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**Annexure 'A'**

**TERMS & CONDITIONS**

**Tenure:** - The appointment is **purely on contract** bases initially for a period of 11 months. This appointment will not vest any right to claim by the candidate for regular appointment or permanent absorption in the institute OR for continued contractual appointment which may be renewed or terminated as decided by the Institute.

**Remuneration:-** The contract will entitle the contractual appointee to a consolidate remuneration against each post.

**Expiry of Contract:** - The contract will automatically expire on completion of 11 months until it is renewed with mutual consent for the decided period. The contractual appointment can be terminated at any time by the Institute. The employee can also leave the Institute by giving 30 days notice or salary in lieu thereof.

**Leave:** - The leave entitlement of the appointee shall be governed by the Institute's leave rules as amended from time to time.

The Competent Authority reserves the right to change the number of vacancies, withdraw the process in full or in part and also the right to reject any or all applications received without assigning any reasons or giving notice etc.

The prescribed qualification is minimum requirement and mere possessing the same does not entitle any candidate for selection.

This contractual appointment is whole time and private practice of any kind is prohibited.

He/ She will have to work in shifts and can be posted at any place in the Institute.

He/ She will have to conform to the rules of discipline and conduct as applicable to the Institute employees.

No travelling or other allowances will be paid to the candidate for joining the post.

The candidate should not have been convicted by any Court of Law.

Canvassing in any form will render the candidate disqualified for the post.

If any declaration given or information furnished by the candidate proves to be false or if the candidate is found to have willfully suppressed any material information, he/she will be liable to be removed from services and such action will be taken as the appointing authority may deem fit.

The decision of the Competent Authority regarding selection of the candidate will be final and no representations will be entertained in this regard. The decision of the committee shall be final and binding.