

**Tender**  
**For**  
**Supply, Installation, Testing and Commissioning of**  
**Miscellaneous Signage at**  
**AIIMS, Jodhpur**

N.I.T. No.	AIIMS-JDH/EE/ELECT/2018-19/03
NIT Issue Date	05-07-2018
Pre Bid Meeting	12-07-2018 at 03:00 PM
Last Date of Online Submission of tender	30-07-2018 at 03:00 PM
Last Date of Submission of hard copy of EMD	30-07-2018 at 03:00 PM
Bid Opening	31-07-2018 at 03:00 PM



**All India Institute of Medical Sciences**  
**Jodhpur**

Basni Phase - II, Jodhpur – 342005,  
Rajasthan

Telephone: 0291- 2012978, email: [procurement@aiimsjodhpur.edu.in](mailto:procurement@aiimsjodhpur.edu.in)  
[www.aiimsjodhpur.edu.in](http://www.aiimsjodhpur.edu.in)

**ALL INDIA INSTITUTE OF MEDICAL SCIENCE, JODHPUR  
NOTICE INVITING TENDER**

1.	Name of work	Supply, Installation, Testing and Commissioning of miscellaneous signage at AIIMS, Jodhpur.
2.	Tender No.	AIIMS-JDH/EE/ELECT/2018-19/03
3.	Contract period	90 Days
4.	Estimated Cost	Rs. 9,66,880/-
5.	Earnest money deposit	Rs. 19,338/-
6.	Performance Security	10% of order value
7.	Tender documents	Download from following websites- <a href="http://www.aiimsjodhpur.ac.in">www.aiimsjodhpur.ac.in</a> <a href="http://eprocure.gov.in">http://eprocure.gov.in</a> <a href="http://tenders.gov.in">tenders.gov.in</a>
8.	Pre-bid meeting	12-07-2018 at 03:00 PM at Administration Block, Medical College, AIIMS Jodhpur.
9.	Last date and time of online submission of tender	30-07-2018 at 03:00 PM
10.	Last date, time and place of submission of hard copy of EMD	30-07-2018 at 03:00 PM at Engineering Department, 2nd Floor, Medical College, AIIMS Jodhpur.
11.	Date and time of online tender opening	31-07-2018 at 03:00 PM

❖ **Please read carefully the notes given with the Tender Notice.**

**Executive Engineer (Electrical),  
AIIMS, Jodhpur**

## NOTICE INVITING TENDER

All India Institute of Medical Sciences (AIIMS), Jodhpur, Rajasthan, an apex healthcare Institute established by an Act of Parliament of India under aegis of Ministry of Health & Family Welfare, Government of India, invites Online bids in two bid system for Supply, Installation, Testing and Commissioning of miscellaneous signage at AIIMS, Jodhpur.

### Instructions for the Bidder/ The service provider/Bidders: -

1. Bids shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app>.
2. The complete bidding process is online. Bidders should be in possession of valid digital Signature Certificate (DSC) of class II or III for online submission of bids. Prior to bidding DSC need to be registered on the website mentioned above. For any assistance for e-bidding process, if required, bidder may contact to the helpdesk at 0291-2740741.
3. Bidder/Service Provider are advised to follow the instructions provided in the 'Instructions to the service providers/Bidders for the e-submission of the bids online through the Central Public Procurement Portal for e-Procurement at <https://eprocure.gov.in/eprocure/app>'.  
Bid documents may be scanned with 100 dpi with black and white **option** which helps in reducing size of the scanned document.
4. **Criteria of Eligibility:**  
Contractor who fulfill following requirement shall be eligible to apply. Joint ventures are not accepted:
  - a. Proof of registration with Govt. / Semi Govt. organization like railways, PWD, CPWD, BRO, MES etc. in appropriate class and / or having experience in carrying out similar jobs.
  - b. Should have satisfactorily completed the similar works as mentioned below during the last seven years ending 28.02.2018 (As per Annexure-II)  
*Note: Completion certificate to be attached.*  
**“Similar works mean Supply, Installation, Testing and Commissioning of Miscellaneous Signage”**  
Three similar completed works each of value not less than 40% **or** Two similar completed works each of value not less than 60% **or** One similar completed work of value not less than 80% of the estimated cost put to tender.
5. Performance guarantee equal to 10% of the contract value is required to be submitted within **07** days from the date of issue of notification of award.
6. **EMD Payment:**  
The bidder shall be required to submit the Earnest Money Deposit (EMD) for an amount of **Rs. 19,338.00 (Rupees Nineteen thousand Three Hundred Thirty Eight only)** by way of demand drafts or Bank Guarantee only. The Demand Drafts or Bank Guarantee shall be drawn in favour of “**All India Institute of Medical Sciences, Jodhpur**”. The EMD of the successful bidder shall be returned after the successful submission of Bank Guarantee/ Security Deposit and for unsuccessful bidder(s) it would be returned after award of the contract. **The Demand Drafts or Bank Guarantee for EMD must deliver to AIIMS, Jodhpur on the Date & Time of Bid Opening.**
  - a) Bidder shall not be permitted to withdraw his offer or modify the terms and conditions thereof. In case the Bidder fail to observe and comply with stipulation made herein or backs out after quoting the rates, the aforesaid amount of earnest money will be forfeited.
  - b) The Firm who are registered with National Small Industries Corporation (NSIC) / OR Small Scale Industries (SSI) are exempted to submit the EMD (Copy of registration must be provide along with technical bid)

- c) The EMD, in case of unsuccessful Bidders shall be retained by AIIMS, Jodhpur till the finalization of the tender. No interest will be payable by AIIMS, Jodhpur on the EMD.
- 7. The Hard Copy of original instruments in respect earnest money deposit must be delivered to the AIIMS, Jodhpur on or before last date/time of Bid Submission as mentioned above. The bid without EMD will be summarily rejected.**
- 8. Submission of Tender:**  
The tender shall be submitted online in two part, viz. Technical Bid and Financial Bid. All the pages of bid being submitted must be signed and sequentially numbered by the bidder irrespective of nature of content of the documents before uploading.
- ✓ **The offers submitted by Telegram/Fax/e-Mail shall not be considered. No correspondence will be entertained in this matter.**
- 9. Technical Bid**  
The following documents are to be furnished by the bidder along with **Technical Bid** as per the tender document:
- Duly filled format of Technical Bid as per Annexure – I.
  - Copy of constitution or legal status of the Bidder Manufacturer / Sole proprietorship/ Firm /Agency etc.
  - The Technical Bid should be accompanied by Demand Draft of an amount of Rs. 19,338.00 (Rupees Nineteen thousand Three Hundred Thirty Eight only). The Demand Draft of EMD should be prepare separately and drawn in favor of All India Institute of Medical Sciences, Jodhpur.**
  - Copy of Income Tax Return Acknowledgement for last Three years.
  - Copy of PAN Card.
  - Copy of GST Registration.
  - Certificate as per Annexure-I, II & III.
  - Duly Signed Tender document and their annexures.
  - Similar works Completion Certificates from Clint Departments.
  - All other document mentioned in tender document.
  - Each and every page of all tender documents, annexures, corrigendum/ addendum **(if any)** and their annexures should be duly seal & signed and scanned copy should be uploaded with technical bid.
  - Page number should be mentioned on each page of attached document.
  - Check list should be duly filled with seal and authorized signatory.

## **II. Financial Bid**

- Price bid Form [As per Annexure-VI duly filled and signed] – Price must be quoted as per format specified; failing which tender shall be summarily rejected.

**Executive Engineer (Electrical)  
AIIMS, Jodhpur**

**ALL INDIA INSTITUTE OF MEDICAL SCIENCES, JODHPUR**

**AIIMS-JDH/EE/ELECT/2018-19/03**

Item Rate Bid for works:

**Tender for Supply, Installation, Testing and Commissioning of miscellaneous signage at AIIMS, Jodhpur.**

**TENDER**

I/We have read and examined the notice inviting tender, Annexure-I, II, III, specifications applicable, General Terms & Conditions, Special Conditions of Contract, Schedule of Rates and other documents and rules referred to in the condition of contract and all other contains in the tender document for the work.

We agree to keep the tender open for from the due date of its opening of technical bid and not to make any modification in its terms and conditions.

A sum of **Rs. 19,338.00 (Rupees Nineteen thousand Three Hundred Thirty Eight Only)** is hereby forwarded in Demand Draft of a scheduled bank/Bank Guarantee issued by a scheduled bank as earnest money. A copy of earnest money in receipt Demand Draft of a scheduled bank/Bank Guarantee issued by a scheduled bank is scanned and uploaded (strike out as the case may be). If I/We, fail to furnish the prescribed performance guarantee within prescribed period, I/We agree that the said Director, AIIMS, Jodhpur or his successors, in office shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely. Further, if I/We fail to commence work as specified, I/ We agree that Director, AIIMS, Jodhpur or the successors in office shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said performance guarantee absolutely. The said Performance Guarantee shall be a guarantee to execute all the works referred to in the tender documents upon the terms and conditions contained or referred to those in excess of that limit at the rates to be determined in accordance with the provision contained in all the conditions of the tender form. Further, I/We agree that in case of forfeiture of Earnest Money or Performance Guarantee as aforesaid, I/We shall be debarred for participation in the re-tendering process of the work. I/We undertake and confirm that eligible similar work(s) has/have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of Department, then I/ We shall be debarred for tendering in **AIIMS, Jodhpur** in future forever. Also, if such a violation comes to the notice of Department before date of start of work, the Engineer-in-Charge shall be free to forfeit the entire amount of Earnest Money Deposit/Performance Guarantee. I/We hereby declare that I/We shall treat the tender documents drawings and other records connected with the work as secret/confidential documents and shall not communicate information/derived therefrom to any person other than a person to whom I/We am/are authorized to communicate the same or use the information in any manner prejudicial to the safety of the State.

Dated .....

Witness:

Signature of Contractor:

Postal Address:

Address:

Occupation:

## **GENERAL RULES & DIRECTIONS**

### **Tender for Supply, Installation, Testing and Commissioning of Miscellaneous Signage at AIIMS, Jodhpur.**

1. **Payment Clause:** No Payment shall be made in advance nor shall the loan from any or financial institutions be recommended on the basis of the order of award of work. No Part & Running bill will be paid. Payment will be made only on completion of work on final submission of bill Contractor will submit the latest income tax clearance certificate in the revised form and partnership deed for verification by AIIMS and retention at the time of submission of the tender.
2. Intending Bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their bids, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid. A bidder shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charge consequent on any misunderstanding or otherwise shall be allowed. The bidders shall be responsible for arranging and maintaining at his own cost, all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a bid by a bidder implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions.
3. The competent authority on behalf of the Director, AIIMS, Jodhpur does not bind itself to accept the lowest or any other bid and reserves to itself the authority to reject any or all the bids received without the assignment of any reason. All bids in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the bidder shall be summarily rejected.
4. Canvassing whether directly or indirectly, in connection with bidders is strictly prohibited and the bids submitted by the contractors who resort to canvassing will be liable to rejection.
5. The competent authority on behalf of Director, AIIMS, Jodhpur reserves to himself the right of accepting the whole or any part of the bid and the bidder shall be bound to perform the same at the rate quoted.
6. The contractor shall not be permitted to bid for works in the AIIMS, Jodhpur responsible for award and execution of contracts, in which his near relative is posted as an officer in any capacity between the grades of Superintending Engineer and Junior Engineer (both inclusive). He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any gazette officer in the AIIMS, Jodhpur. Any breach of this condition by the contractor would render him liable to be removed from the approved list of contractors of this Department.
7. No Engineer of gazette rank or other Gazette Officer employed in Engineering or Administrative duties in an Engineering Department of the Government of India is allowed to work as a contractor for a period of one year after his retirement from Government service, without the prior permission of the Government of India in writing. This contract is liable to be cancelled if either the contractor or any of his

employees is found any time to be such a person who had not obtained the permission of the Government of India as aforesaid before submission of the bid or engagement in the contractor's service.

8. The bid for the works shall remain open for acceptance for a period of 180 days from the date of opening of bids.
9. This notice inviting bid shall form a part of the contract document. The successful bidder/contractor, on acceptance of his bid by the Accepting Authority shall within 15 days from the stipulated date of start of the work, sign the contract consisting of:-The Notice Inviting bid, all the documents including conditions, specifications if any, forming part of the bid as uploaded at the time of invitation of bid and rate quoted online at the time of submission of bid and acceptance thereof together with any correspondence leading thereto.

**Executive Engineer (Electrical),  
AIIMS, Jodhpur**

## GENERAL TERM & CONDITIONS

1. **Validity:** The quoted rates must be valid for a period for 180 days from the date of closing of the tender. The overall offer for the assignment and bidder(s) quoted price shall remain unchanged during the period of validity. If the bidder quoted the validity shorter than the required period, the same will be treated as unresponsive and it may be rejected.
2. **Bidder must be manufacture or their authorized Distributor / Dealer/Sub-Dealer of quoted make (Documentary proof must be uploaded).**
3. **"Pre -Bid Meeting"** with the intending bidders shall held on 12-07-2018 at 03:00 PM at Administration Block, Medical College, AIIMS Jodhpur.. onwards at AIIMS, Jodhpur. All the prospective bidders are requested to send comments / representations on or before pre-bid meeting. Intending bidder will be allowed to seek clarification on specification, Conditions of Contract, etc. in writing to AIIMS, Jodhpur, within 48 hours after the pre-bid meeting.
4. The bidders are requested to visit site and get familiarized with local condition before submission of tenders.
5. In case the tenderer withdraws, modifies or change his offer during the validity period, bid is liable to be rejected and the earnest money deposit shall be forfeited without assigning any reason thereof. The tenderer should also be ready to extend the validity, if required, without changing any terms, conditions etc. of their original tender.
6. **Delivery and Installation:** - All the work shall be completed within 90 days from the date of issue of purchase order. All the aspects of safe installation shall be the exclusive responsibility of the contractor. If the contractor fails to complete the work on or before the stipulated date, then a penalty at the rate of 0.5% per week of the total order value shall be levied subject to maximum of 10% of the total order value.

If at any time during the currency of the contract, the contractor encounters conditions hindering timely of the goods and performance of services, the contractor shall promptly inform AIIMS, Jodhpur for extension of delivery schedule accordingly. On receiving the contractor's communication AIIMS, Jodhpur shall examine the situation as soon as possible and, at its discretion, may agree to extend the delivery schedule, with or without liquidated damages for completion of contractor's contractual obligations by issuing an amendment to the contract.

7. **Signing the Contract:** - The successful bidder shall be required to execute the Contract Agreement accepting all terms and conditions stipulated herein on a non-judicial stamp paper of Rs. 500/- (Rs. Five Hundred only) along with performance security within fifteen days of the issue of the Letter of notification of award. In the event of failure on the part of the successful bidder to sign the Contract within the period stipulated above, the EMD shall be forfeited and the acceptance of BID shall be considered as cancelled.
8. **Performance Security:-** The successful tenderer will be required to furnish a Performance security Deposit equal to 10% of the contract value after receiving work order in the form of Fixed Deposit Receipt or Bank Guaranty from any Nationalized bank duly pledged in the name of the "All India Institute of Medical Sciences, Jodhpur" Which shall be kept valid for a period of 60 days beyond completion of all the contractual obligations.
9. **Accessories & Consumables:** - The separate price list of all accessories and consumables, if any, must be attached/ enclosed along with the Financial Bid.



**10. Inspection: -**

- a. AIIMS, Jodhpur shall have the right to inspect and/or to test the goods to confirm their conformity to the NIT Specifications at no extra cost to the Purchaser.
- b. AIIMS, Jodhpur right to inspect, test and, where necessary, reject the Goods after the goods arrival at the final destination shall in no way be limited or waived by reason of the Goods having previously been inspected, tested and passed by AIIMS, Jodhpur prior to the goods shipment.
- c. The Director, AIIMS Jodhpur shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.
- d. No payment shall be made for rejected Stores. Rejected items must be removed by the Bidders within two weeks of the date of rejection at their own cost and replaced immediately. In case these are not removed, these will be auctioned at the risk and responsibility of the suppliers without any further notice.

**11. Documents: -**

- a. All pages of the Tender should be numbered and indexed.
- b. The bidder shall provide in its tender the required as well as the relevant documents like technical data, literature, drawings etc. to establish that the goods and services offered in the tender fully confirm to the goods and services specified by the purchaser in the tender documents. For this purpose the bidder shall also provide a clause-by-clause commentary on the technical specifications and other technical details incorporated by the purchaser in the tender documents to establish technical responsiveness of the goods and services offered in its tender duly indicating relevant page numbers in the product literature.
- c. The bidder shall provide a list of major Government and Private Institutions where its relevant bid item has been supplied during last one year.

**12. Award of Contract: -** After the evaluation of the bid(s) AIIMS, Jodhpur will award the contract to the lowest evaluated responsive tenderer on Composite basis. Comprehensive Maintenance Contract (CMC) will also be calculated while determining the lowest bidder.

**13. Guarantee / Warrantee Period:** Contractor must provide one (01) year comprehensive on-site warranty and it will be started from the date of the satisfactory installation / commissioning of goods, against the defect of any manufacturing, workmanship and poor quality of the components and after handing over to AIIMS, Jodhpur. The bidders are requested to submit their quote (Rates) for subsequent 02 years Comprehensive Maintenance Contract charges (CMC) (Including All Spares, Accessories and Labour). Failure to comply this condition will entail the rejection of the bids. CMC charges will be taken into account for financial evaluation purpose.

**14. After Sales Service: -** After sales service center should be available on 24 (hrs.) X 7 (days) X 365 (days) basis. Complaints should be attended properly, maximum within 48 hrs to ensure an uptime of minimum 95%, wherever applicable, failing which the necessary penalty measures shall be enforced.

**15. Downtime penalty Clause:** During the comprehensive warranty period, the guarantee uptime of 95% of 365 days will be ensured. In case the down time exceeds the 5% limit penalty of extension of guaranty period by two days for each additional day of down time will be enforced. The vendor must undertake to supply all spares for optimal upkeep of the equipment for at least three years after handling over the unit to the Institute. If accessories / other attachment of the system are procured from the third party, then the vendor must produce cost of accessory / other attachment.

**16. Demonstration:** The bidders may be asked to demonstrate the product as and when required by the Institute failing which their bids/offer shall be rejected. The firms are

intimated that they should get ready for demonstration and only 15 days time will be provided for arrangement of demonstration and no request for extending time for demonstration will be entertained. Failure to demonstrate, their offer will be summarily rejected. The expenditure incurred for demonstrating the items will be borne by the supplier, no Claim in this regard will be entertained.

17. **Arbitration:** If any difference arises concerning this agreement, its interpretation on payment to the made there-under, the same shall be settled out by mutual consultation and negotiation. If attempts for conciliation do not yield any result within a period of 30 days, either of the parties may make a request to the other party for submission of the dispute for decision by an Arbitral Tribunal containing Sole Arbitrator to be appointed by the Secretary, Department of Legal Affairs. Such requests shall be accompanied with a panel of names of three persons to act as the sole arbitrator. In case of such arbitrator refusing, unwilling or becoming incapable to act or his mandate having been terminated under law, another arbitrator shall be appointed in the same manner from among the panel of three persons to be submitted by the claimant. The provision of Arbitration and Conciliation Act, 1990 and the rule framed there under and in force shall be applicable to such proceedings.
18. **Subletting of Work:** The firm shall not assign or sublet the work/job or any part of it to any other person or party without having first obtained permission in writing of AIIMS, Jodhpur, which will be at liberty to refuse if thinks fit. The tender is not transferable. Only one tender shall be submitted by one tenderer.
19. **Breach of Terms and Conditions:** In case of breach of any terms and conditions as mentioned above, the Competent Authority, will have the right to cancel the work order/ job without assigning any reason thereof and nothing will be payable by AIIMS, Jodhpur in that event the security deposit shall also stands forfeited.
20. **Insolvency etc:** In the event of the firm being adjudged insolvent or having a receiver appointed for it by a court or any other order under the Insolvency Act made against them or in the case of a company the passing any resolution or making of any order for winding up, whether voluntary or otherwise, or in the event of the firm failing to comply with any of the conditions herein specified AIIMS, Jodhpur shall have the power to terminate the contract without any prior notice.
21. **Force Majeure:** If, at any time during the subsistence of this contract, the performance in whole or in part by either party of any obligation under this contract is prevented or delayed by reasons of any war or hostility, act of public enemy, civil commotion, sabotage, fire, floods, explosion, epidemics, quarantine restriction, strikers lockout or act of God (hereinafter referred to as events) provided notice of happening of any such eventuality is given by party to other within 21 days from the date of occurrence thereof, neither party shall be entitled to terminate this contract nor shall either party have any claim for damages against other in respect of such non-performance or delay in performance, and deliveries have been so resumed or not shall be final and conclusive.
22. Further, that if the performance in whole or in part of any obligation under this contract is prevented or delayed by reason of any such event for a period exceeding 60 days, either party may, at least option to terminate the contract.
23. **Legal Jurisdiction:** - The agreement shall be deemed to have been concluded in Jodhpur, Rajasthan and all obligations hereunder shall be deemed to be located at Jodhpur, Rajasthan and Court within Jodhpur, Rajasthan will have Jurisdiction to the exclusion of other courts.

24. Bidder shall upload a copy of the tender document and addenda thereto, if any, with each page of this document should be signed and stamped to confirm the acceptance of the entire terms & conditions as mentioned in the tender enquiry document.
25. The quantity of item given in the tender is tentative, which may be increased or decreased as per the institute's requirement.
26. Signed & stamped compliance sheet of the technical specification of the goods with technical printed literature must be enclosed with the bid.
27. After due evaluation of the bid(s) Institute will award the contract to the lowest evaluated responsive tenderer.
28. Corrigendum and Addendum will form part of NIT.
29. Bidder shall submit Manufacture's Test Certificate for the material to be supplied.
30. Interested Bidders are requested to visit site and get familiarized with local condition before submission of tender.
31. Conditional bid will be treated as unresponsive and it may be rejected.
32. The Institute reserves the right to accept in part or in full or reject any or more tender(s) without assigning any reasons or cancel the tendering process and reject all tender(s) at any time prior to award of contract, without incurring any liability, whatsoever to the affected bidder or bidder(s).

**33. Applicable Law:**

- The contract shall be governed by the laws and procedures established by Govt. of India, within the framework of applicable legislation and enactment made from time to time concerning such Commercial dealings / processing.
- Any disputes are subject to exclusive jurisdiction of Competent Court and Forum in Jodhpur, Rajasthan, India only.
- The Arbitration shall be held in accordance with the provisions of the Arbitration and Conciliation Act, 1996 and the venue of arbitration shall be at Jodhpur. The decision of the Arbitrator shall be final and binding on both the parties.
- Force Majeure: Any delay due to Force Majeure will not be attributable to the supplier.

**Executive Engineer (Electrical),  
AIIMS, Jodhpur**

## **SPECIAL CONDITIONS OF CONTRACT**

1. **Co-ordination with Other Agencies:** While the work under any schedule is in progress, the work under the other schedule will also progress simultaneously. Also other agencies like civil agency, sanitary contractors will work simultaneously during the progress of work covered under any schedule of other contractors. The contractor shall not only carry out work in co-ordination with other agencies but also give them all assistance e.g., water pipe etc. if and as required without any extra charges.
2. **Discrepancy between Specifications:** In case of discrepancy in the specifications or any other matter the matter shall be brought by the contractor to the notice of the Engineer in charge for further decision.
3. **Procurement of Material:** The contractor shall be responsible for the procurement of all the materials required to complete the work.
4. **Contractor to Employ Qualified Supervisor:** The contractor shall employ skilled supervisor "to supervise and execute the work.
5. **Inconvenience to the Public:** The contractor shall not deposit or store any materials at any site without permission of the Engineer. The materials will be stored at such places only with prior approval of the Engineer as there is no obstruction in traffic or other agencies.
6. **The provision against accident and safety measures: -**
  - i. The contractor will take all necessary precautions against a fire during the course of his work & will ensure the work against fire at his cost.
  - ii. He will also take all care against likely damage of floor, walls, doors, windows or any part of the building. In case of any damage or loss, the contractor has to make good at his own cost.
7. **Specifications:** In the absence of specifications for any work or material, relevant Indian Standard Specifications shall be applicable.
8. **Cleaning the Site:** The site described and shown on the plans, shall be cleared off all the rubbish of all kinds etc. complete. After completion of the work and the site shall be handed over in clean and neat condition
9. **Secrecy:** In a view to safeguard the secrets & confidential information relating to All India Institute of medical Sciences, Jodhpur, the tenderer binds himself and his successors to secrecy & contracts to bind to secrecy of his officials, Manager, Technical Senior staff & all other staff directly or indirectly concerned in or whom have to acquire information relation to the AIIMS, Jodhpur equipment and the tenderer shall access to any such information.
10. **Security Rules:** The contractor shall follow at site security rules regarding removal of materials from site, issue of materials from site, issue of materials from stores, issue of identity card etc., as may be framed from time to time by the Engineer.
11. **Care in Case of Occupied Buildings:** Tenderer may also note that when the subject work is to be carried out in the premises of AIIMS which are already under occupation, all care shall be taken to protect personal and / or Government materials fixtures, appliances, equipment's etc. In case of any damage to any of the existing arrangements, contractor is liable to do such work to its original and / of shall be liable to pay the cost of such damages / losses. The work shall be carried in close co-ordination with occupants of these buildings without any hindrance and interruption.

12. **Supply of Tools Tackles and Other Materials:** For full completion of the work, contractor shall at his own expense arrange & furnish all necessary work tools, tackles, scaffolding, tagaries, mugs, scrappers, wire brushes etc. that may be required to complete the work under contract.
13. **Inspection of Work:** Engineer or any person appointed by Director, AIIMS, Jodhpur shall have access and right to inspect the work, or any part thereof at all times and places during the progress of the work. the inspection and supervision is for the purpose of assuring owner that the plans and specification and being properly executed and while owner and / or Engineer and their representative will extend to contractor all desired assistance in interpreting the plans and specifications, all such assistance shall not relieve contractor from any responsibility for the work. Contractor without delay shall correct any work, which proves faulty.
14. **Security:** The contractor shall follow security rules of Institute. The contractor should issue the identity cards to their workers. Contractor may please note that the security section is empowered to carry out the checks.
15. **Damage to adjoining property:** Contractor shall take all precautionary measures to avoid any damage to adjoining property. All necessary arrangement shall be made at his own cost. In case it's happen contractor may repair the damage property at his own cost and no claim in this regard will be entrained.
16. The contractor shall take instructions from the Engineer-in-Charge regarding collection and stacking of materials at any place. No excavated earth or building rubbish shall be stacked on areas where other buildings, roads, services and compound walls are to be constructed.
17. Normally contractors shall not be allowed to work at night. Work at night shall, however, be allowed if the site conditions / circumstances so demand. However, if the work is carried out in more than one shift or at night, no claim on this account shall be entertained. In such situations the contractor shall make available to the department proper means of transport such as vehicle at his own cost.

**Note: The contractor shall take into account all the costs involved in compliance of all the special conditions and as stated above while quoting his rates in his tender for this work.**

**Executive Engineer (Electrical),  
AIIMS, Jodhpur**

## CHECK LIST

S. No.	Documents required	Compliance (to be ticked as attached)	Page No.
1.	Copy of Income Tax Return Acknowledgement for last Three years.	Yes / No	
2.	Copy of PAN Card.	Yes / No	
3.	Copy of GST Registration.	Yes / No	
4.	Certificate as per Annexure-I.	Yes / No	
5.	Certificate as per Annexure-II.	Yes / No	
6.	Certificate as per Annexure-III.	Yes / No	
7.	Duly Signed Tender document and their annexures.	Yes / No	
8.	Similar works Completion Certificates from Client Departments.	Yes / No	
9.	Each and every page of all the tender documents, annexures, corrigendum/addendum <b>(if any)</b> and their annexures should be duly seal & signed and scanned copy should be uploaded with technical bid.	Yes / No	

Signature of Bidder(S) with Seal

## ANNEXURE - I

### FINANCIAL INFORMATION

I. **Financial Analysis** - Details to be furnished duly supported by figures in balance sheet/profit & loss account duly certified by the Chartered Accountant, as submitted by the applicant to the Income Tax Department (Copies to be attached).

S. No.	Descriptions	2015-16	2016-17	2017-18
i	Gross Annual Turn Over			
ii	Profit/Loss			

Signature of Bidder(S) with Seal

Signature of Chartered Accountant with Seal

## ANNEXURE – II

### DETAILS OF ALL WORKS OF SIMILAR CLASS COMPLETED DURING THE LAST SEVEN YEARS ENDING LAST DAY OF THE MONTH ENDING MARCH, 2018

S. No	Name of Work/ project	location	Owner or sponsoring organization	Cost of work in crores	Date of commencement as per contract	Stipulated date of completion	Actual date of completion	Litigation/ arbitration pending / in progress with details *	Whether completion certificate attached or not	Remarks
1	2	3	4	5	6	7	8	9	10	11

\* Indicate gross amount claimed and amount awarded by the Arbitrator

Signature of Bidder(S) with Seal



### ANNEXURE -III

Name of Firm/Contractor/Supplier	
Complete Address & Telephone No.	
Name of Proprietor/Partner/Managing Director/Director.	
Phone No:-	
Mobile No:-	
Email Id:-	
Name and address of service centre nearby Jodhpur.	
Whether the firm is a registered firm Yes/No (attached copy of certificate).	
PAN No. (Enclose the attested copy of PAN Card).	
GST No. (enclose the attested copy of GST Certificate)	
Whether the firm has enclosed the Bank Draft/Pay Order/Banker's cheque of Earnest	
Whether the Firm/Agency has signed each and every page of Tender/NIT.	
Any other information, if necessary.	

Authorized Signatory of the Bidder with Seal

## ANNEXURE -IV

### FORM OF PERFORMANCE SECURITY (GUARANTEE)

1. In consideration of the Director, AIIMS, Jodhpur (hereinafter called "The Government" ) having offered to accept the terms and conditions of the proposed agreement between \_\_\_\_\_ and \_\_\_\_\_ (hereinafter called "the said Agreement}") having agreed to production of a irrevocable Bank Guarantee for Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only) as a Security/Guarantee from the contractor(s) for compliance of his obligation in accordance with the terms and conditions in the said agreement.  
We \_\_\_\_\_(hereinafter referred to as Bank) hereby (Indicate the name of the Bank) undertake to pay to the Government an amount not exceeding Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only) on demand by Government .
2. We \_\_\_\_\_ do hereby undertake to pay the (Indicate the name of the Bank) amount due and payable under this Guarantee without any demur, merely on a demand from the Government stating that the amount claimed is required to meet the recoveries due or likely to be due from the said contractor (s). Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the bank under this Guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs . \_\_\_\_\_ (Rupees \_\_\_\_\_ only)
3. We the said bank undertake to pay to the Government any money so demanded notwithstanding any dispute or disputes raised by the contractor (s) in any suit or proceeding pending before any court or Tribunal relating thereto, our liability under this present being absolute and unequivocal.
4. The payment so made by us under this bond shall be valid discharge of our liability for payment thereunder and the contractor (s) shall have no claim against us for making such payment.
5. We \_\_\_\_\_ further agree that the guarantee herein contained (Indicate the name of Bank) shall remain in full force and effect during the period that would be taken for the performance of the said agreement and it shall continue to be enforceable till all the dues of the Government under or by virtue of the said agreement have been fully paid, and its claims satisfied or discharged, or till Engineer-in- charge on behalf of the Government, certifies that the terms and conditions of the said Agreement have been fully and properly carried out by the said contractor (s) accordingly discharges this guarantee.
6. We \_\_\_\_\_ further agree with the Government that the (Indicate the name of Bank) Government shall have the fullest liberty without our consent, and without affecting in any manner our obligations hereunder, to vary any of the terms and conditions of the said agreement or to extend time of performance by the said contractor (s) from time to time or to postpone for any time or from time to time any of the powers exercisable by the Government against the said contractor (s) and to forebear or enforce any of the terms and conditions relating to the said agreement & we shall not be relieved from our liability by reasons of any such variation or extension being granted to the said contractor (s) or for any forbearance, act of omission on that part of the Government or any indulgence by the Government to the said contractor (s) or by any such matter or thing whatsoever which under the law relating to sureties would , but for this provision, have effect of so relieving us.
7. The guarantee will not be discharged due to the change in the constitution of the Bank or the contractor (s).
8. We \_\_\_\_\_ lastly undertake not to revoke this (Indicate the name of Bank) guarantee except with the previous consent of the Government in writing
9. This guarantee shall be valid upto \_\_\_\_\_ unless extended on demand by Government Notwithstanding anything mentioned above, our liability against this Guarantee is restricted to Rs \_\_\_\_\_ (Rs. \_\_\_\_\_ only) and unless a claim in writing is lodged with us within six months of the date of expiry or the extended date of expiry of this Guarantee all our liabilities under the Guarantee shall stand discharged.

Dated the \_\_\_\_\_ day of \_\_\_\_\_ For \_\_\_\_\_

*(Indicate the Name of Bank)*

**ANNEXURE -V**

**PROFORMA FOR EARNEST MONEY (BANK GUARANTEE)  
FORM OF EARNEST MONEY (BANK GUARANTEE)**

WHEREAS, contractor..... (Name of contractor) (hereinafter called "the contractor") has submitted his tender dated ..... (Date) for the construction of ..... (name of work) (hereinafter called "the Tender") KNOW ALL PEOPLE by these presents that we

..... (Name of bank) having our registered office at ..... (hereinafter called "the Bank") are bound unto ..... (Name and division of Executive Engineer) (hereinafter called "the Engineer-in-Charge") in the sum of Rs. .... (Rs. in words .....) for which payment well and truly to be made to the said Engineer-in-Charge the Bank binds itself, his successors and assigns by these presents.

SEALED with the Common Seal of the said Bank this ..... day of .....20...

THE CONDITIONS of this obligation are:

- (1) If after tender opening the Contractor withdraws, his tender during the period of validity of tender (including extended validity of tender) specified in the Form of Tender;
- (2) If the contractor having been notified of the acceptance of his tender by the Engineer-in-Charge:
  - (a) Fails or Refuses to execute the Form of Agreement in accordance with the Instructions to contractor, if required; OR
  - (b) Fails or Refuses to furnish the Performance Guarantee, in accordance with the provisions of tender document and Instructions to contractor.

We undertake to pay to the Engineer-in-Charge either up to the above amount or part thereof upon receipt of first written demand, without the Engineer-in-Charge having to substantiate his demand, provided that in his demand the Engineer-in-Charge will note that the amount claimed by his is due to him owing to the occurrence of one or any of the above conditions, specifying the occurred condition or conditions.

This Guarantee will remain in force up to and including the date\* ..... after the deadline for submission of tender as such deadline is stated in the Instructions to contractor or as it may be extended by the Engineer-in-Charge, notice of which extension(s) to the Bank is hereby waived. Any

demand in respect of this Guarantee should reach the Bank not later than the above date.

DATE .....

SIGNATURE OF THE BANK

WITNESS .....

SEAL

(SIGNATURE, NAME AND ADDRESS)

\*Date to be worked out on the basis of validity period of 6 months from last date of receipt of tender.

## ANNEXURE -VI

### Financial Bid

#### Details of Miscellaneous signage at AIIMS, Jodhpur

**(To be submitted on the letterhead of the company / firm**

S. No.	Details of items	Quoted Make	Unit	Qty. (A)	Rate in Rs. (for per unit) (B)	GST / Taxes (C)	Rate per Unit Including Taxes D=(B+C)	Total Cost E=A*D
<b>PART-A</b>								
<b>Supply, Installation, Testing &amp; Commissioning of Signage</b>								
1.	Supply, Installation, Testing & Commissioning of 3Watt LED based recessed mounted signage with single sided legend as <b>"EXIT with direction of stairs"</b> superscript in green colour and on glass background. Within built driver prewired with battery backup integrated unit (atleast of 90 min backup). Suitable for operation on 240V, 50Hz, 1-phase AC supply. <b>Make: Klite / Prolite / MK / Bajaj / SignSutra</b>		Nos.	42				
2.	Supply, Installation, Testing & Commissioning of 3Watt LED based recessed mounted signage with single sided legend as <b>"Floor No."</b> superscript in green colour and on glass background. Within built driver prewired with battery backup integrated unit (atleast of 90 min backup). Suitable for operation on 240V, 50Hz, 1-phase AC supply. <b>Make: Klite / Prolite / MK / Bajaj / SignSutra.</b>		Nos.	42				
3.	Supply, Installation, Testing & Commissioning 3Watt LED based recessed mounted signage with single sided legend as <b>"LIFT with direction"</b> superscript in "GREEN" colour and on glass background. Within built driver prewired with battery backup integrated unit (atleast of 90 min backup). Suitable for operation on 240V, 050Hz, 1-phase AC supply. <b>Make: Klite / Prolite / MK / Bajaj / SignSutra.</b>		Nos.	11				
4.	Supply, Installation, Testing & Commissioning 3Watt LED based recessed mounted signage with double sided legend as <b>"Floor No"</b> superscript in green colour and on glass background. Within built driver prewired with battery backup integrated unit (atleast of 90 min backup). Suitable for operation on 240V, 50Hz, 1-phase AC supply. <b>Make: Klite / Prolite / MK / Bajaj / SignSutra.</b>		Nos.	19				
5.	Supply, Installation, Testing & Commissioning of 3Watt LED based recessed mounted signage with double sided legend as <b>"EXIT with direction of stairs"</b> superscript in "GREEN colour"		Nos.	17				

	and green colour and on glass background Within built driver prewired with battery backup integrated unit (atleast of 90 min backup). Suitable for operation on 240V, 50Hz, 1-phase AC supply. <b>Make: Klite / Prolite / MK / Bajaj / SignSutra.</b>							
6.	Supply, Installation, Testing & Commissioning of 3Watt LED based recessed mounted signage with double sided legend as "LIFT with direction" superscript in green colour and on glass background. Within built driver prewired with battery backup integrated unit (atleast of 90 min backup). Suitable for operation on 240V, 50Hz, 1-phase AC supply. <b>Make: Klite / Prolite / MK / Bajaj / SignSutra.</b>		Nos.	50				

**Total Amount in figure (Inclusive of all taxes and other charges) Part- "A"**

**Total Amount in word (Inclusive of all taxes and other charges) Part- "A"**

**PART- B**  
**Comprehensive Annual Maintenance**

S. No.	Details of items	Quoted Make	Unit	Qty. (A)	Rate in Rs. (for per unit) (B)	GST / Service charges (C)	Rate per Unit Including Taxes D=(B+C)	Total Cost E=A*D
1.	Comprehensive annual maintenance charges for 1st Year after warranty. Comprehensive maintenance includes all required manpower (labour & supervisor), spares/consumables (like batteries, led etc.) necessary repair, replacement etc. for 24hrs.X365days. All manpower engaged will be duly qualified / experienced technicians	As installed	Year	01				
2.	Comprehensive annual maintenance charges for 2nd Year after warranty. Comprehensive maintenance includes all required manpower (labour & supervisor), spares/consumables (like batteries, led etc.) necessary repair, replacement etc. for 24hrs.X365days. All manpower engaged will be duly qualified / experienced technicians	As installed	year	01				

**Total Amount in figure (Inclusive of all taxes and other charges) Part- "B"**

**Total Amount in word (Inclusive of all taxes and other charges) Part- "B"**

**Total Amount in figure (Inclusive of all taxes and other charges) Part- "A+B"**

**Total Amount in word (Inclusive of all taxes and other charges) Part- "A+B"**

**Note:-**

1. **L1 will be decided on composite basis.**
2. I/We have gone through the terms & conditions as stipulated in the tender and confirm to accept and abide the same.
3. Quantity mentioned above is tentative, it may increase or decrease as per site requirement.
4. Contractor has to bring required samples as per above preferred brands only and Engineer-in-Charge shall approve one sample out of the samples brought by the contractor. The contractor has to use material of that approved sample only. No claim in this regard shall be entertained.
5. In case of non-availability of material of approved make, prior approval from Engineer-in-charge shall be obtained for other make.

**Date:**

**Place:**

**Name:**

**Business Address:**

**Signature of Bidder:**

**Seal of the Bidder:**